

CHECKLIST FOR TEAM CAPTAINS' MEETING



ICR ART.	AGENDA	CONTROL			NOTES
		1	2	3	
216/218	1. Welcome/Introduction/Roll Call/Attendance List/Agenda				FIS form
603.3.7	2. Approval of minutes of the last meeting				FIS form
603.3.1 603.4 605 607 217 704 219/621 608.1 617.2.2 210/211/230 216/704/804 225/618	3. Technical Part <ul style="list-style-type: none"> • Appointment of jury • Appointment of course setters • Ratification of forerunners • Classification WC and COC • Updating of entries • 1st training list and others • Drawing of lots • Wearing of start numbers • Rules for protests (15') • Start list of 2nd run • Report of the day by the O.C. • Report by the Technical Delegate • Report by the other members of the jury • Review of the intended programme (good or bad weather) <ul style="list-style-type: none"> - Weather forecast - Orientation of the courses in the area - Inspection of the course - Course preparation - Medical services - Training course • Proposal of team captains • Final programme <ul style="list-style-type: none"> - First run on lift - Jury meeting at start or at finish - Time and place of prizegiving • Distribution of radio equipment (Jury) 				603.4.9.1 WC and COC list FIS Office Quota (WC/COC/FIS) 621.7 603.4.6/621.9 630.1.4 640 621.10 603.4.9/608.4 904/1004 603.4.6.1 603.3.9 803.2 603.4.10 603.4.9.3 6034.8
223/228	4. Administrative Part <ul style="list-style-type: none"> • Accrediting of teams, officials, press, radio, TV, etc. • Lodging, meals, refreshments • Issuing and returning of start numbers • Official statements/notice board • Re-imbursements • Mailbox at the race office • Clothing check • Parking/lift facilities • Opening hours of the race office • Check on radio sets (PTT) • Next meeting 				WC and COC regulations 702.4
	5. Miscellaneous				